

HABERSHAM COUNTY BOARD OF COMMISSIONERS

EXECUTIVE SUMMARY

SUBJECT: RFP 2026-12 Contract Award

DATE: MAY 8, 2026

BUDGET INFORMATION:

ANNUAL- \$81,875.00

CAPITAL-

(X) RECOMMENDATION

() POLICY DISCUSSION

() STATUS REPORT

() OTHER

COMMISSION ACTION REQUESTED ON: May 18, 2026

PURPOSE: To request Commission approval to contract with A&T Fence for Habersham County Animal Control fencing.

BACKGROUND / HISTORY: Habersham County sought request for proposals for the installation and materials of multiple chain-linked fences and exterior dog runs at the new Habersham County Animal Control Center. Four RFPs were submitted and met all required specifications. A&T Fence provided the lowest proposal of \$81,875.00 of the four bids that were received. This project was approved within the Animal Control Building by owner budget and will be paid using SPLOST VII.

FACTS AND ISSUES:

- a. A&T fence provided the lowest proposal of \$81,875.00 of the four bids that were received.
 - b. This project was approved within the Animal Control Building by owner budget and will be paid using SPLOST VII.
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OPTIONS:

- 1) Approve contract with A&T Fence for RFP 2026-12.
 - 2) Deny contract with A&T Fence for RFP 2026-12.
 - 3) Other defined Board of Commissioners action.
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RECOMMENDED SAMPLE MOTION:

Move to approve contract with A&T Fence for RFP 2026-12.

DEPARTMENT:

Prepared by:

Director _____

**ADMINISTRATIVE
COMMENTS:**

County Manager

DATE:_____

BID TABULATION

2026-12 ANIMAL SHELTER FENCING

Column1	PINPOINT	BURPEE	ELLER	A&T
Perimeter Fence:	\$10,677.42	\$10,408.68	\$8,700.00	\$7,855.00
Dog Bonding Fence:	\$5,370.30	\$8,727.84	\$7,400.00	\$7,665.00
Pond Fence:	\$20,817.81	\$14,959.38	\$15,600.00	\$12,105.00
Dog Park Fence:	\$23,724.09	\$17,328.08	\$14,900.00	\$16,030.00
Dog Yards:	\$173,174.52	\$84,631.28	\$38,400.00	\$38,220.00
Other:		\$10,408.68		
Total Price:	\$233,764.14	\$146,463.94	\$85,000.00	\$81,875.00

Sources



Office of County Commissioners

130 Jacobs Way, Suite 302, Clarkesville, GA 30523

706-839-0200

www.habershamga.com

REQUEST FOR PROPOSALS

Habersham County Board of Commissioners is soliciting proposals for: RFP 2026-12 ANIMAL SHELTER FENCING	
RFP Released	April 8, 2026
Deadline for Proposal Questions	April 29, 2026, at 2:00 PM EST
Mandatory Pre-bid Meeting	April 23, 2026, at 1:30 PM EST
Proposals due	May 6, 2026, at 2:00 PM EST
Tentative Award Date	May 16, 2026.

*The **mandatory** pre-bid meeting will be held at the Habersham Administrative Building, located at 130 Jacob's Way, Clarkesville, GA 30523.

SUBMIT PROPOSALS TO:

Habersham County
Purchasing, Finance Department
"Animal Shelter Fencing"
130 Jacobs Way, Suite 302
Clarkesville, GA 30523
purchasing@habershamga.com
706-839-0200



HABERSHAM COUNTY
GEORGIA | Est. 1818

**Office of County Commissioners RFP
2026-12 ANIMAL SHELTER FENCING
Proposals Due Wednesday, May 6, 2026,
No later than 2:00PM EST**

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Submittal Requirements

Each bidder must submit their proposal, enclosed in a sealed envelope or box, and marked with the bidders' name, address and labeled: "Animal Shelter Fencing" and addressed to:

Habersham County
Purchasing, Finance Department
130 Jacobs Way, Suite 302
Clarkesville, GA 30523

Proposals shall be received no later than **2:00 PM, Wednesday May 6, 2026** at Habersham County's Administration Building at 130 Jacobs Way, Clarkesville, GA 30523, at which time and place all proposals will be publicly opened and acknowledged.

Hand delivered copies may be delivered to the above address ONLY between the hours of 8:00 AM and 5:00 PM, Monday through Friday, to the Board of Commissioners Office, Room No. 302 located on the top floor, excluding holidays observed by the Habersham County Board of Commissioners. For a complete listing of holidays, please visit <http://www.habershamga.com>.

Qualifications and Experience

Proposals must provide the following information to establish the qualifications and experience of the Bidder:

1. Certification that the Bidder or its officers or any predecessor companies are not under any part of the Bankruptcy Act nor ever filed under the Bankruptcy Act within the previous seven years.

Terms & Conditions

1. The initial term of a contract awarded as a result of this RFP shall be from date of award through completion of contract.
2. Submittals received after the due date and time will not be considered. Modifications received after the due date will not be considered. The Habersham County Government assumes no responsibility for the premature opening of a proposal not properly addressed and identified, and/or delivered to the improper designation.
3. Habersham County reserves the right to reject any and all proposals. The County will not discriminate against any vendor submitting a proposal because of race, creed, color, national origin, or handicap. The County is an equal opportunity employer.

4. Habersham County encourages all proposers to promote opportunities for diverse business, including Minority Business Enterprises (“MBE”), Female Business Enterprises (“FBE”), and Small Business Enterprises (“SBE”) to be included as sub-consultants and/or bidders. However, nothing herein should be construed to indicate that a MBE, FBE, or SBE may not apply and be selected independently. MBEs, FBEs, and SBEs that meet qualifications of this RFP are encouraged to submit their proposals for consideration.
5. Habersham County reserves the right to exercise discretion and apply its judgement with respect to all proposals submitted. The County also reserves the right to reject all proposals, either in part or in its entirety, or to request and obtain, from one or more of consulting firms submitting proposals, supplementary information as may be necessary for County staff to analyze the proposals.
6. Habersham County may elect to award a contract in multiple phases, as is deemed to be in the County’s best interest. Should the County award projects in phases, the County reserves the right to award the phases to the same firm. All proposals submitted in response to the RFP become property of Habersham County and public records and will be subject to public view.
7. All proposals shall constitute, for a period of 90 calendar days, an irrevocable offer to provide the goods/services set forth in the specifications and proposal.
8. At no time shall the successful vendor reproduce Habersham County’s logo, return address or any other identifying or proprietary information for any other purpose. Also, the vendor shall not use Habersham County in any advertisements without the written consent of the County. Refer to https://www.habershamga.com/document_center.cfm?fid=277&ysnDC=1; County Commissioners Documents and Information; to download a copy of the Application for Permission to Use County Logo.
9. Habersham County Government is tax exempt. The selected vendor will be provided with Habersham County’s Sales and Use Tax Certificate of Exemption number upon request.
10. All bidders will be required to provide a Certificate of Insurance as proof of insurance and Workman’s Compensation Insurance while under contract with Habersham County. Workman’s Compensation Insurance should be as required by the State of Georgia.
11. Information provided within the bidder’s proposal are subject to open records request per Georgia Law. For more information, please visit <https://www.habershamga.com/open-records-request.cfm>.

12. Habersham County follows the purchasing policies and procedures adopted on October 21, 2024 through Habersham County Ordinance to Chapter 1; Article 4, Division 2. Refer to http://www.habershamga.com/document_center.cfm?fid=339&synDC=1; Finance Department Policies; for complete document.

Insurance Coverage Requirements

ALL BIDDERS MUST FURNISH PROOF OF LIABILITY INSURANCE, WORKER'S COMPENSATION LIABILITY INSURANCE, AND ANY OTHER INSURANCE REQUIRED BY APPLICABLE STATE, FEDERAL, AND ADMINISTRATIVE LAW.

Such proof shall be submitted with the bid/proposal and show evidence of insurability satisfactory to Habersham County as to form and content. If the proposal is selected by the County, the Bidder must maintain, at a minimum, the insurance policies and minimums indicated in the selected proposal. If the Bidder maintains broader coverage and/or higher limits than shown in the proposal, Habersham County shall be entitled to coverage for the higher limits maintained by the Bidder.

Any and all Insurance Coverage(s) and Bonds required under the terms and conditions of the contract shall be maintained during the entire length of the contract, including any extensions or renewals thereto, and until all work has been completed to the satisfaction of Habersham County. Evidence of said insurance coverages shall be provided on or before the inception date of the Contract.

Bidder shall provide written notice to Habersham County immediately if it becomes aware of or receives notice from any insurance company that coverage afforded under such policy or policies shall expire, be cancelled or altered.

Certificates of Insurance are to list Habersham County Government, its' Officers, Officials and Employees as an Additional Insured (except for Workers' Compensation and Professional Liability). This insurance shall apply as Primary Insurance before any other insurance or self-insurance, including any deductible, non-contributory, and Waiver of Subrogation provided in favor of Habersham County. If Habersham County shall so request, the Bidder will furnish the County for its inspection and approval such policies of insurance with all endorsements, or confirmed specimens thereof certified by the insurance company to be true and correct copies.

The obligations for the Bidder to procure and maintain insurance shall not be constructed to waive or restrict other obligations. It is understood that neither failure to comply nor full compliance with the foregoing insurance requirements shall limit or relieve the Bidder from any liability incurred as a result of their activities/operations in conjunction with the Contract and/or Scope of Work.

Scope of Work and Instructions to Bidders

Habersham County is seeking proposals from qualified contractors to construct multiple chain link fences and outdoor chain link dog yards at the new Animal Shelter. See attached architectural drawings for details.

1. Perimeter Fence: Approximately 338 linear feet, 5' black vinyl coated, top rail, bottom tension wire, 3 x 3' gate, 1 x 14' double gate. (See architectural drawing, item 16)
2. Dog Bonding Fence: Approximately 170 linear feet, 5' black vinyl coated, top rail, bottom tension wire, 6 x 3' gate. (See architectural drawing, item 15)
3. Pond Fence: Approximately 659 linear feet, 5' black vinyl coated, top rail, bottom tension wire, 1 x 14' double gate (See architectural drawing)
4. Dog Park: Approximately 751 linear feet, 5' black vinyl coated, top rail, bottom tension wire, 1 x 14' double gate, 4 x 3' gate. (See architectural drawing)
5. Dog Yards: Approximately 384 linear feet, 34 enclosures, 6' galvanized, 6 gauge, 1" mesh, top mesh to enclose, top rail, bottom rail, 3' gate. Frame is welded and fixed to the concrete. (See architectural drawing, item 14)

The Mandatory Pre-Bid Meeting will be held on April 23, 2026, at 1:30 PM EST in the Habersham County Admin Building, located at 130 Jacob's Way, Clarkesville, GA 30523.

Questions and Interpretations

No inquiries or interpretation of meaning concerning this Request for Proposal will be made to any interested party orally. Every inquiry or request for interpretation should be made in writing via e-mail. All inquiries and requests for interpretation should be sent via e-mail to purchasing@habershamga.com. All questions and all answers will be posted on the website <https://www.habershamga.com/bids>. It will be the responsibility of interested parties to periodically check the website for any new information.



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Pricing Sheet

RFP 2026-12 Animal Shelter Fencing

Quoting Company Name:	
Company Representative:	
Company Address:	
Company Phone Number:	
Representative Phone:	
Representative Email:	

Please provide Price breakdown as indicated below:

Perimeter Fence:	
Dog Bonding Fence:	
Pond Fence:	
Dog Park Fence:	
Dog Yards:	
Other:	
Total Price:	

I agree to all terms and expectations of the above quote specification and hereby submit this as our official proposal.

Signature of Authorized Company Representative

Date

References

Proposers should include list of references as part of their proposal submission. Proposers are required to demonstrate successful performance of the proposed pool resurfacing and customer service level by submitting references from three (3) user departments during the past three (3) years.

1. Company Name _____
Contact Person _____
Telephone _____ E-Mail Address _____
2. Company Name _____
Contact Person _____
Telephone _____ E-Mail Address _____
3. Company Name _____
Contact Person _____
Telephone _____ E-Mail Address _____

*If there is anything else you would like to explain, please leave your comments below:
